

Yuan Ze University Outstanding Teaching Award Guidelines for English-Medium Instruction (EMI) Courses

Approved at the 9th Academic Affairs Meeting of Academic Year 2023 on June 5, 2024

Amended at the 6th Academic Affairs Meeting of Academic Year 2024 on June 4, 2025

Article 1

To encourage faculty participation in the Ministry of Education's "Bilingual Education for Students in College" initiative (hereinafter referred to as the "EMI Project"), to promote EMI course offerings, and to recognize the efforts and contributions of instructors teaching EMI and English-taught courses, Yuan Ze University (hereinafter referred to as "the University") hereby establishes the "Outstanding Teaching Award Guidelines for English-Medium Instruction Courses" (hereinafter referred to as "the Guidelines").

Article 2 – Eligibility

1. Faculty members at the University who teach courses under the EMI Project.
2. Faculty members who teach in English (regardless of college affiliation) and meet the minimum teaching requirements under the "Yuan Ze University Faculty Evaluation and Reward Guidelines" are eligible to apply.

Article 3 – Application Procedure

Applications may be submitted in one of the following ways:

1. The applicant submits the application form and relevant documents to their department. After approval by the department chair, the materials are forwarded to the Resource Center of EMI (RCEMI) under the Office of Academic Affairs.
2. The EMI project administrative office may recommend eligible candidates directly to the RCEMI.

Article 4 – Review Committee

A Review Committee consisting of 5 to 7 members shall be formed. Colleges will nominate 1 to 3 outstanding instructors, and the RCEMI will compile nominations and seek approval from the Dean of Academic Affairs, who will also designate the committee convener.

Article 5 – Evaluation Criteria

Applications will be evaluated based on the following criteria:

1. Provision of in-class recording or online course link available on a public website
2. Participation in internal or external EMI-related professional development courses or activities
3. Openness to and acceptance of classroom observations by internal or external institutions
4. Enhancement of students' motivation to learn in English
5. Improvement of students' academic English proficiency
6. Classroom interaction and engagement with students
7. Innovation or improvement in teaching strategies
8. Promotion of students' use of English-learning resources both on and off campus

Article 6 – Review Process

Applications will be reviewed through a document-based evaluation. Awards will not be granted if submissions do not meet the required standard.

Article 7 – Awards

1. Outstanding EMI Teaching Award: NT\$100,000 and a certificate
2. Excellent EMI Teaching Award: NT\$70,000 and a certificate
3. Meritorious EMI Teaching Award: NT\$40,000 and a certificate
4. EMI Project Implementation Award: NT\$20,000 and a certificate

All awards are subject to applicable tax deductions according to national tax regulations.

Article 8 – Obligations of Award Recipients

Award recipients serve as exemplary EMI instructors and are expected to support the EMI Project, including the following:

1. Recipients of Outstanding and Excellent Awards may not apply again within 3 years and must serve as mentors in the following academic year. They are to provide guidance and consultation to other EMI instructors at the University through various means, such as one-on-one mentoring, classroom observation, or other formats. Mentor-mentee matching is self-arranged.

2. Share teaching experience at EMI training workshops, teaching forums, or other related events organized by the University.

Article 9 – Funding

All awards and associated costs are funded by the Ministry of Education’s “Bilingual Education for Students in College” initiative. Any matters not covered herein shall follow the relevant regulations of the Ministry of Education and the University.

Article 10 – Implementation

These Guidelines shall take effect upon approval by the Academic Affairs Meeting. Amendments shall follow the same procedure.