

元智大學新進教師研究啟動經費補助辦法

95.04.12	94 學年度	第 15 次行政會議	修訂通過
96.10.22	96 學年度	第 4 次行政會議	修訂通過
98.11.02	98 學年度	第 4 次行政會議	修訂通過
99.05.24	98 學年度	第 13 次行政會議	修訂通過
101.03.19	100 學年度	第 11 次行政會議	修訂通過
102.04.10	101 學年度	第 15 次行政會議	修訂通過
103.04.02	102 學年度	第 18 次行政會議	修訂通過
106.02.15	105 學年度	第 13 次行政會議	修訂通過
111.08.03	111 學年度	第 1 次行政會議	修訂通過
115.01.28	114 學年度	第 13 次行政會議	修訂通過

第一條 目的

元智大學（以下簡稱本校）為協助新進教師投入學術研究，補助研究啟動經費，以期提升本校之學術研究水準，特制訂本辦法。

第二條 補助項目

- 一、 啟動研究經費
- 二、 專題研究計畫補助經費

第三條 啟動研究經費

一、 申請資格：

限於 114 學年度（含）以後首次起聘之新聘專任教師。

二、 申請程序：

填具申請表格，經所屬單位主管及院長核章，向研究發展處提出申請。

三、 補助預算與執行期限：

- （一） 研發處與新聘教師所屬單位（系、所、學位學程或學院）採對等額度方式辦理。新聘教師獲所屬單位補助者，研發處始得依其補助金額提供同額補助，每位新聘教師補助金額以新台幣五萬元為上限。若所屬單位未予補助，研發處不予核撥。
- （二） 申請期限：新聘教師須於到職後三個月內提出申請，逾期不予受理。
- （三） 執行期限：本項經費應於到職後六個月內執行完畢。
- （四） 限制條件：本項以補助一次為限。

第四條 專題研究計畫補助經費

一、 申請資格：

於本校教學研究年資未滿三年（自起聘之日起計算）內，由本校提供配合款承諾書，申請國家科學及技術委員會（簡稱國科會）專題研究計畫，獲核定通過之新聘專任教師（限副教授以下），得申請本項補助。

二、 申請程序：

檢附國科會專題研究計畫申請書暨國科會經費核定清單，在獲得國科會專題研究計畫三個月以內，向研究發展處提出申請。

三、 補助預算與執行期限：

(一) 本案視年度預算給予相對配合補助(不得列支主持人費),以獲得之國科會專題研究計畫第一年執行經費百分之二十為上限(不含管理費及國外差旅費),每案最高核給新台幣三十萬元。

(二) 補助期限與國科會計畫執行期限相同,並以補助一次為限。獲國科會兩項專題研究計畫以上者,擇一採計。

四、計畫結案：

申請人應於研究計畫執行期滿後二個月內繳交研究成果報告送研發處辦理結案,若需延期需敘明理由辦理計畫延期,但最遲不得超過三個月。

第五條 受補助義務

獲本案補助者,自補助年度起連續於本校服務至少滿三年。未滿足本辦法所規範相關義務者,應無條件悉數繳回本項補助款。

第六條 本辦法經行政會議通過後實施,修正時亦同。

Yuan Ze University Regulations on the Grant of Subsidies for New Faculty Members' Research Start-up Funds

April 12, 2006, Approved by the 15th Administrative Meeting of the 2005 Academic Year
October 22, 2007, Revised and Approved by the 4th Administrative Meeting of the 2007 Academic Year
November 2, 2009, Revised and Approved by the 4th Administrative Meeting of the 2009 Academic Year
May 24, 2010, Revised and Approved by the 13th Administrative Meeting of the 2009 Academic Year
March 19, 2012, Revised and Approved by the 11th Administrative Meeting of the 2011 Academic Year
April 10, 2013, Revised and Approved by the 15th Administrative Meeting of the 2012 Academic Year
April 2, 2014, Revised and Approved by the 18th Administrative Meeting of the 2013 Academic Year
February 15, 2017, Revised and Approved by the 13th Administrative Meeting of the 2016 Academic Year
August 3, 2022, Revised and Approved by the 1st Administrative Meeting of the 2022 Academic Year
January 28, 2026, Revised and Approved by the 13th Administrative Meeting of the 2025 Academic Year

Article 1 Purpose

YZU has specifically formulated these regulations to assist new faculty members when they engage in academic research by subsidizing their research start-up funds, thereby improving YZU's academic and research levels.

Article 2 Subsidy Items

1. Research Start-up Funds
2. Subsidies for Special Research Projects

Article 3 Research Start-up Funds

1. Qualifying Criteria

Limited to newly employed full-time faculty members whose initial appointment begins in or after Academic Year 2025.

2. Application Procedures

Applicants shall complete the application form, obtain the stamps/signatures of the head of their affiliated department and the dean of the college, and submit the application to the Office of Research and Development (ORD).'

3. Budget for Subsidies and Implementation Period

- (1) The ORD and the faculty member's affiliated unit (department, institute, degree program, or college) shall provide subsidies on a matching-fund basis. The ORD will provide an equal amount of subsidy only if the faculty member has received a subsidy from their affiliated unit. The maximum subsidy from the ORD for each new faculty member is NT\$50,000. If the affiliated unit does not provide a subsidy, the ORD will not grant any funds.
- (2) Application Deadline: New faculty members must submit their applications within three months of their date of employment; late applications will not be accepted.
- (3) Implementation Period: These funds must be fully utilized within six months of the date of employment.
- (4) Restrictions: This subsidy is limited to **once** per person.

Article 4 Subsidies for Special Research Projects

1. Qualifying Criteria

Full-time faculty members who are newly employed and have fewer than three years of teaching and research experience in YZU (calculated from the date of employment) are eligible. Only faculty members who are below the appointment of associate professors are eligible to apply.

YZU shall first issue a letter of commitment to provide the matching funds, which can be used to apply for a special research project with the National Science and Technology Council (NSTC). The applicants may then apply for this subsidy after obtaining NSTC's verification and approval.

2. Application Procedures

The application form for the NSTC's special research projects and the approved list of the NSTC's funds shall be submitted to the Office of Research and Development (ORD) within three months of obtaining approval as an NSTC special research project.

3. Budget for the Subsidies and Implementation Period

(1) A corresponding matching subsidy shall be granted for the application depending on the annual budget (the fees for the project leader shall not be listed), with the maximum amount being 20% of the implementation funds of the NSTC special research project in the first year. Management fees and expenses for overseas travel shall be excluded. The maximum amount to be granted for each application is NT\$300,000.

(2) The duration of the subsidy shall be similar to that of the implementation period for the NSTC special research project. Each faculty member is limited to receiving this subsidy only once. Faculty members who are granted two or more NSTC special research projects shall select only one project to receive this subsidy.

4. Conclusion of Research Project

The applicants shall submit a report on their research findings to the ORD within two months after the expiration of their research projects. Applicants must provide due reason(s) for requesting an extension if required, although the extension shall not exceed three months.

Article 5 Obligations of the Subsidy Recipients

Recipients of this subsidy shall serve at YZU for a minimum of three consecutive years from the year the subsidy was granted. Those who fail to meet the relevant obligations stipulated in these regulations shall refund the full amount of the subsidy to YZU unconditionally.

Article 6 These regulations, as well as all subsequent revisions therewith, shall be duly adopted by the Administrative Council prior to implementation.

元智大學新進教師啟動研究經費申請表

YZU Application Form for New Faculty Research Startup Fund

申請人資本資料 Applicant Information			
申請人姓名 Applicant	(限新聘到校 3 個月內教師)	初聘生效日期 Date of Initial Appointment	
所屬單位 Department			
職稱 Position / Title	<input type="checkbox"/> 教授(Prof.) <input type="checkbox"/> 副教授(Assoc. Prof.) <input type="checkbox"/> 助理教授(Asst. Prof.)		
申請補助經常費 Regular Funding	新台幣_____元 NT\$ _____		
<p><input type="checkbox"/> (所屬單位系所/學院) 已同意補助申請人新台幣_____元。 (Department/Institute/College) has agreed to grant the applicant NT\$_____. 預算來源(Budget Source): _____, 預算編號(Budget Code): _____。</p> <p><input type="checkbox"/> 僅同意自受補助之該學期起連續於本校服務滿三年。未滿足「元智大學新進教師研究啟動經費補助辦法」所規範相關義務者，應無條件悉數繳回本項補助款。 I hereby agree to remain in service at YZU for at least three consecutive years starting from the semester the subsidy is received. In the event of failure to fulfill the obligations stipulated in the "YZU Regulations for New Faculty Research Startup Funding," I shall unconditionally repay the full amount of the subsidy received..</p>			

***本項經費須於新進教師到職後 3 個月內提出申請，並於到職後 6 個月內執行完畢。
 Applications for this funding must be submitted within three months of the new faculty member's appointment, and the allocated funds must be fully utilized within six months of the appointment date.**

申請人 Applicant	(親筆簽名 Handwritten)	研發處審核意見 R&D Office	
系所主管 Chair	(親筆簽名 Handwritten)		(親筆簽名 Handwritten)
學院院長 Dean	(親筆簽名 Handwritten)		(親筆簽名 Handwritten)

申請日期(Date) : _____

元智大學新進教師專題研究計畫補助經費申請表

YZU Application Form for New Faculty Subsidies for Special Research Projects

計畫執行單位 Department		計畫主持人 Project Investigator		
計畫名稱 Project Name				
計畫委託單位 Commissioned Unit		執行期間 Plan Period		
研究領域 Research Field		申請人 Applicant		
配合款經費需求與規 劃：Required Funds & Plan	計畫內 核定經費 Approved Funds in the Plan	配合款 需求經費 Required Funds	配合款規劃 項目說明 Purchases Items of Budgeting	核定 配合款經費 Approved Funds
資本門 Capital Funding	儀器設備 Mechanical Equipment			
	圖書設備 Books			
	什項設備 Office Furniture			
經常門 Regular Funding	人事費 Personnel Expenses			
	國際合作差旅 費 Foreign Travel Expenses			
	其他費用 Other Fees			
	管理費 Management Fee			
總計 Total				

配合款以補助資本門設備為主，原則上資本門 30%，經常門 70%。The funds mainly subsidize equipment of capital funding, in principal 30% for capital funding and 70% for regular funding.

需檢附附件：計畫合約或經費核定一覽表 Attachment required: Program Contract or Funding Approval Schedule

申請人 Applicant	系所主管 Chair	研發處審核意見 R&D Office	核定配合款 Approved Funds	
			資本門 Capital Funding	
			經常門 Regular Funding	

元智大學新進教師專題研究計畫補助經費成果報告

YZU Report on the Results of Subsidies for Special Research Projects for New Faculty

報告撰寫日期 Date : _____ 年 Year 月 Month 日 Day

計畫名稱 Project Name			
計畫申請人 Project Applicant			
計畫時程 Project Period	From: _____ 年 Year 月 Month 日 Day to _____ 年 Year 月 Month 日 Day		
核定經費 使用狀況 Approved Funds	計畫編號 Funds No.	補助金額 Approved Funding	經費使用概況 Overview of Funding Usage (請另附計畫經費使用明細 please attach a breakdown of how the program funds were spent)
			餘款 Remaining Amount NT\$ _____
			餘款 Remaining Amount NT\$ _____
			餘款 Remaining Amount NT\$ _____
			餘款 Remaining Amount NT\$ _____
研究成果產出 Research Achievement (請條列陳述 please state in c o l u m n s) 期刊論文如為 SCI、SSCI、 A&HCI、 TSSCI、THCI 者，請特別標 註。 If journal paper is SCI, SSCI, A&HCI, TSSCI, THCI, please specify.	類別 Category	狀態 Present Situation	明細 Detail
	研究計畫 Research Project	已獲核 Approved/ 已簽約 Signed	1. (計畫編號 Project No., 計畫名稱 Project Name, 委託單位 Commissioned Units, 計畫金額 Approved Funding, 執行期間 Plan Period) 2.
		已提出申請 Application Submitted	1. (計畫名稱 Project Name, 委託單位 Commissioned Units, 計畫金額 Approved Funding, 執行期間 Plan Period) 2.
	期刊論文 Journal Paper	已出刊 Published	1. (作者依序 Authors in Order, 論文名稱 Article Title, 期刊名稱 Journal Title, 期卷別 Volume (Issue), 頁數 Pages, 出版年月 Date of Publication) 2.
		被接受 Accepted/ 發 表中 In Press	1. 2.
	會議論文 Conference Paper	已發表 Published	1. (作者依序 Authors in Order, 論文名稱 Article Title, 會議名稱 Conference Title, 會議舉辦年月 Date of Conference)
		被接受 Accepted/ 已投稿 Submitted	
專書 (整本) Academic	已出版 Published	1. (作者依序 Authors in Order, 書名 Book Title, 出版社 Publisher, 出版年月 Date of Publication)	

	Book	印刷中 In Press	
	專利 Patent	已獲得 Approved	1. (發明人 Inventor, 專利名稱 Patent Title, 專利權歸屬 Patent Ownership, 專利證書字號 Certification Number, 取得年月 Date of Approval)
		申請中 Application Submitted	

受補助教師 Faculty : _____ (signature)

系(所)主任 Chair of Department : _____ (signature)

其他研究成果精簡報告 Other Simplifying Reports on the Results of Research : (可另頁繕述，待申請/待發表的研究成果—請註明預定申請/預定發表年月 Additional page(s) may be used to describe research findings pending application/publication-- please indicate the anticipated application/publication month and year.)